

B. CONTACT INFORMATION

ADMINISTRATIVE

Name :	Title :	Phone & Fax :	e-mail :

FINANCE

Name :	Title :	Phone & Fax :	e-mail :

TRADERS (Authorised to transact business with us on your behalf)

Name :	Phone & Fax :	e-mail :

AUTHORISED SIGNATORIES

Name :	Phone & Fax :	e-mail :

COMMERCIAL REFERENCES *(please list minimum 3 contacts)*

Company :	Contact Name	Phone & e-mail :

C. DOCUMENTS REQUIRED

For Companies

Certificate of Incorporation	<input type="checkbox"/>
Memorandum & Articles of Association	<input type="checkbox"/>
Audited Financial Statements (last 3 years)	<input type="checkbox"/>
Trading License	<input type="checkbox"/>
Corporation Structure Chart	<input type="checkbox"/>
Reference letter from a First Class Bank	<input type="checkbox"/>

For Private individuals:

Residential address	:	<input type="checkbox"/>
Passport or Identification copy	:	<input type="checkbox"/>
Past Transaction (including BL, Inspection Q&O)	:	<input type="checkbox"/>
Utility bill indicating address (dated with last 3 months)	:	<input type="checkbox"/>
Curriculum Vitae (CV)	:	<input type="checkbox"/>
Bank Reference letter (dated with last 3 months)	:	<input type="checkbox"/>

Please submit Form & Documents by e-mail to : info@tradecentre.se

Date Submitted

Name / Position

Signature

KYC Approval

KYC Documents Checked :

Finance Department : _____

Questionnaire Completed :

Date : _____